

Strembitsky Foundation Minutes

October 11th, 2023

President: Samar Al-Hajjaj Vice President: Laura Ebbern

Treasurer: Janet Mitchell Secretary: Jessica Skoreyko

1. Meeting called to order at 7:04
 - 1.1. Quorum Established
2. Samar made a motion to approve the agenda, April Kennett approved and Karrie seconded the motion. Motion passed
Discussion: Samar explained the difference between Parent Foundation and Parent Council
3. Samar made a motion to approve the minutes of the last SPF meeting minutes held on June 14, 2023, Karrie approved and Julia seconded the motion. Motion passed
4. Old Business
 - 4.1. Updating SPF Bylaws: we will be having a special meeting to update in the next couple months with a representative from the school foundation board. Adding things like Zoom call meetings, electronic signatures and banking signatures and auditing rules to name a few.
Interest in the SPF Bylaws – see Samar after the meeting.
5. New Business
 - 5.1. President's Updates
 - 5.1.1. Casino – Please pass along the importance of this event as it is our best fundraiser to raise money for the school. This opportunity will also be available next year, and you can sign up on schoolzone. Thank you to everyone that volunteered and pulled double shifts!
 - 5.1.2. Glow Dance – in need volunteers, only 8 of out of 25 have been confirmed. Laura is the leader for volunteers, so please contact her if you are interested. The concession will be led by Sam.
Question: If parents are attending with their children are they also able to volunteer? Yes, you can. Shifts are for an hour, so you can split that time with your child and volunteering.
 - 5.2. Budget
 - 5.2.1. Approval of yearly budget – Samar reviewed the budget and explained that it may change throughout the year. This is only an initial budget.
Note: The Staff Appreciation lunch will be held on the last PD day of the year as it was a great success last year. This year will be on June 21st 2024.
Principal Sheppard request: to change the teacher classroom budget from \$1800 to \$3600. He clarified that there are 36 classes and that the amount mentioned of \$1800 was because not all the teachers utilized their allocated \$100 Last year.
Motion to approve the new budget totaling \$18,900 with the amended \$3600 for teachers support for the 2023/24 school year was approved by Samantha Meidreich and seconded by Bonita Twigge .

- 5.2.2. School requests – Samar reminded administration to gradually request items throughout the year and to remind teachers as well in order to avoid long meetings in the future.
- 5.2.3. Yearbook – If you'd like to volunteer, please contact Samar. Most work is done individually and at the end of the school year. Volunteers Laura and Bonita
- 5.3. Fundraisers
 - 5.3.1. Dielmans – currently in progress, closes on the 25th.
 - 5.3.2. Healthy Hunger/Pizza Lunch – Block out days? *Action:* Samar will email Principal Shepard for those dates.
 - 5.3.3. Concession – Lead by the Leadership committee (Mr. Chinski) one parent is needed to supervise.
 - 5.3.4. Valentines – Let's brainstorm some ideas (i.e., flowers, candygrams).
 - 5.3.5. Online 50/50 – end of 2023, Nov/Dec.
 - 5.3.6. Pizza (Blaze/ Pizza Royale) – Samantha Meidreich will confirm a date for October (Monday – Thursday), perhaps the 26th.
- 5.4. School Requests – Request to approve extra \$4750 for the Drumming presentation for grades 1 – 6. Students will be able to participate and get extra sessions. Dates are scheduled for March 5 – 8 and March 12 – 22. Samar noted the request and will wait on that approval once we have a clearer picture of what our casino revenue and general accounts.
- 5.5. Events
 - 5.5.1. Glow Dance – October 27 from 5:30 – 8:30
 - 5.5.2. Valentines Dance – February 14th. DJ is booked
 - 5.5.3. Easter Egg Hunt – A quick count is needed of existing supplies from last year prior to moving forward. We still have leftover eggs.
- 6. Financial Report - Financial Report – In Janet's absence, Samar explained and reviewed. With the casino account, advisors are needed to be paid and will be transferred back to the general account.
 - 6.1. Liability Insurance – \$1800 from Marsh so we are budgeting \$2000. We got 2 additional quotes since it has gone up by \$600 since last year. Marsh was still the least expensive. Moved forward with Marsh, waiting on the invoice. Request to purchase cheques. Price to approve \$250, Samantha Meidreich approved, April Kennett seconded.
- 7. Adjourn – 7:40

Note – no December meeting.

Attendees

Samar Al-Hajjaj
Jenilee Woodfield
Julia Styler
Laura Ebbern
Bonita Twigge

April Kennett
Samantha Meidreich
Jessica Skoreyko
Deanna Behr

Principal: Chad Sheppard
Assistant Principals: Brent Bigney, Malti Verma