

MINUTES
Strembitsky Parent Foundation
GENERAL MEETING
Michael Strembitsky School
Tuesday, November 8, 2016
@ 7:30 p.m. / immediately following the School Council Meeting

1. Call to Order
 - Attendance and Establishment of Quorum
 - Kristin Shandro called the meeting to order 7:45pm
 - Quorum is established

2. Approval of Agenda

3. Approval of Minutes of last regular Meeting held on October 11, 2016
 - Motion to approve the minutes from the October 11, 2016 meeting
 - Motion: Gale Harwood
 - Second: Joanne Bullock
 - Voted: All in favour
 - Motion carried

4. Old Business
 - None

5. President's Update
 - 5.1. Fundraisers to be held 2016 / 2017 – Last meeting there was a request from members for the SPF board to present ideas for potential fundraisers.
 - 5.1.1. First idea is a cookbook – students and faculty could submit recipes, ability to get corporate sponsors,
 - 5.1.1.1. Members voiced concerns about sales as approximately only 30% of the students purchase yearbooks each year. With no Kinders this year there may be even less engagement from parents. Suggestion to put out a survey online on SchoolZone, asking if parents would be willing to purchase a cookbook and list other potential fundraisers as well.
 - 5.1.2. Second option for fundraiser is Mabel's Labels
 - 5.1.2.1. Low risk, no upfront cash, low administration
 - 5.1.3. Third option is gift card fundraiser.
 - 5.1.3.1. Low risk, no upfront cash, low administration
 - 5.1.4. Members voiced concerns that money is sitting in the account and not being spent. Ajesh explained that a large amount of the money is proceeds from the Pizza lunch and will be spent throughout the year. Members would like to know what money from new fundraisers would be spent on and is there a need to fundraise based on existing needs from school or current cash balance. SPF Board members will talk to school to see what the needs are for funding.

5.1.4.1. Mary advised that the biggest challenge is technology. In the next 2 years the biggest need will be new laptops for classrooms and funding for teachers to spend on their classrooms.

5.1.5. Junior high would prefer to have their own track and field equipment but there is no storage room at the school and no room on the property for a shed to store the equipment. Mary to investigate if we can get a permit for a shed.

5.2. Update on Read-A-Thon – Kristin Shandro & Suzie Kennedy

5.3. Suzie and Kristin met with the curriculum coordinator to discuss proceeding with read-a-thon in January. The curriculum coordinator is working with teachers, will issue gift certificates for each class to use as prizes. Mary would like a communication to the parents to advise parents of the change from a spell-a-thon to a read-a-thon. Members would like to have a vote before proceeding with the read-a-thon. Some members would like to see a math-a-thon. Members suggested to rotate through types of fundraisers in future years.

Motion to approve the read-a-thon as the fundraiser for the year:

Motion: Ashley van Beuningen

Second Ajesh Chadha

Vote: one opposed, the rest in favour

The motion carried.

5.4. Update on 2016 Casino – Esther Chapple

5.4.1. SPF would like to thank Esther and the 35 volunteers for their efforts. Approximately \$80K was raised for the school. Members would like to increase volunteerism next year, need an incentive for new people to volunteer. All the volunteers who did attend expressed that they enjoyed the time at the casino.

5.5. Update on events to be held 2016 / 2017 School Year

5.5.1. February 10, 2017 Jr. High Valentines Dance – Jocyln Urano, Melissa Syrene, Gale Johnson and Joanne Bullock – The DJ will honor the same price as last year, \$800 plus GST, \$840 tax incl. Organizers have asked the school to not have any student sports games the same night as the dance. DJ requires a 50% deposit. Dance will be the same night as the touch of class event. Discussions underway with the school administration to see if it is possible to co-ordinate for Ellerslie students to also attend. Organizers will confirm gym capacity with respect to inviting Ellerslie students. Tickets last year were \$2. Students are interested in having the photobooth again. Planning to keep the price the same. Members would like SPF to fund the cost of the food. Will increase the budget up to \$1100, to be approved with the overall budget in this meeting.

5.5.2. March 10, 2017 Family Glow Dance - Lead Ashely van Beuningen and – DJ that did glow dance last year is no longer available, Ashely has three options that are less expensive than the previous provider:

- a) Mystica entertainment – has a package for \$105 per hour + GST
- b) Grindstone productions – not as complete a package
- c) Divinity DJ's Fantasy package – stage, lights, 2 DJs, \$500 for 2 hours + GST Full price would normally be \$2000

Glow products can be purchased online for significantly less than last year's cost, suggestion to have parents pre-order glow products to limit some of the administrative burden on the volunteers

For sale of tickets, potentially using a service like Eventbrite, online sales, won't oversell, no need for kids to line up with their money. Not for profit rates are available, can choose for parents to pay ticket price plus processing fees or have Eventbrite deduct the fees from the price. May be able to add pre-sales of glow products to Eventbrite as well.

- 5.5.2.1. Motion to use Divinity and Eventbrite and source our own glow products:

Motion: Ashely van Beuningen

Second Sarah Jane Barriage

Vote: All in favour

Motion carried

5.5.3. Members would like to look into using the same DJ and negotiate

5.5.4. St. Patrick's Day – Lead – Lisa Raczynski – Same as last year

5.5.5. Easter Egg Hunt - Lead Wendy Westren – same as last year

6. Financial Report

6.1. Approval of Budget for 2016 / 2017 year – Ajesh presented the budget for the 2016/2017 year and current financial report for approval. Changes from last month are the receipt for Pizza proceeds and service charges. Income estimate based on last year's events. Will update read-a-thon estimated revenue to \$4000. Expenses based on last year actual expenditures.

6.2. Amounts proposed for events (up to):

6.2.1. Valentine Dance - \$1100

Motion to approve up to \$1100 for Valentine's Dance: Gale Harwood

Second: Stacey Houston

Voted: All in favour

Motion carried

6.2.2. Glow Dance - \$1750

Motion to approve up to \$1750 for Glow Dance: Esther Chapple

Second: Sarah Jane Barriage

Voted: All in favour

Motion carried

6.2.3. Read-a-thon - \$500

Motion to approve up to \$500 for read-a-thon gift cards: Sarah Jane Barriage

Second: Ajesh Chadha

Voted: All in favour

Motion carried

6.2.4. Easter Egg Hunt - \$500

Motion to approve up to \$500 for Easter event: Sarah Jane Barriage

Second: Esther Chapple

Voted: All in favour

Motion carried

6.2.5. St Patrick's Day - \$50

Motion to approve up to \$50 for St. Patrick's Day event: Stacy Jackson

Second: Ajesh Chadha

Voted: All in favour

Motion carried

6.3. Will update budget for Casino income to \$70K

7. New Business

7.1. School Requests

7.1.1. Mary would like to allocate the remaining Casino funding to Junior High classrooms for more books. Will approve next meeting.

7.1.2. Students in need – request for up to \$1500 for funding to be used to support students in need, at the school's discretion

Motion to approve up to \$1500 for funding to support students in need:

Ajesh Chadha

Second: Stacy Jackson

Vote: All in favour

Motion carried

7.2. Other New Business

None

8. Adjourn Next Meeting January 17, 2017 immediately following the School Council Meeting

Meeting adjourned at 9:14pm

Attendance
Strembitsky Parent Foundation
General Meeting
November 8, 2016

Lorie Laybolt
Kristin Shandro
Ajesh Chadha
James Rehman
Joanne Bullock
Melissa Syrenne
Stacy Jackson
Gale Harwood
Lisa Raczynski
Wendy Westren
Miriam Fierbach
Tanya Johnstone
Esther Chapple
Ashley van Beuningen
Andrea Thomsen
Sarah Jane Barriage
Lindsay Peddle
Stacey Houston