

Minutes
Michael Strembitsky Parent Foundation
Wednesday 4 Nov 2024 2023 @7:30/ immediately after parent Council Meeting

1. Meeting called to Order at 6:52pm.
 - 1.1. Quorum Established
2. Approval of agenda-Kali Greig approved and Julia Styler seconded the motion. Motion passed
3. Approval of minutes held on 12 June 2023 & October 3rd special meeting- Kali Greig approved and Julia Styler seconded the motion. Motion passed
4. Old business
 - 4.1. **Sun-Oka Apples- fundraiser.** Samar Al Hajjaj explained that the fundraiser raised almost \$450 it was 448 which is not bad. It was really simple to run. As far as the fundraising, everything was online. They were very efficient in their delivery. However, distribution was a challenge, because the orders came with the person's name who ordered it and not in the students' name. If we plan on having this fundraiser again we will have to request an additional field for student and class name. The apples were a great hit.
 - 4.2. **Glow Dance Update-** was a great success. Foundation raised \$2,220 in addition to we had \$20 in cash for people that were last minute. We had people willing to give up their tickets, but we just forced them to volunteer. We didn't have enough volunteers sign up. For next year we should incentivize volunteers by only paying for child's ticket and they can come for free, Nobody wanted to do registration or admissions. We realized that we can increase the number to 450 instead of the 400 limit. In addition to adding more chairs for parents in the foyer.

Concession didn't do as well as we usually have done in the past. We made \$739 and the glow product sales was \$176. For next year all we need to purchase is glow in the dark necklaces since we have everything else in stock. Total Raised \$3,115
 - 4.3. **Yearbook** We raised quite a good amount yearbook. We did have a bill of \$48 for last year's yearbook, but they are going to tag that onto this year, so we don't actually have to pay that amount. Everything is set up for the 2024-2025 yearbook. Unfortunately, Samar had asked if we can do a custom cover. It will cost us almost \$2 extra per year book, which means it goes from \$25 to \$27 and we've realized increasing the amount from \$25 will decrease sales. So we'll just do one of their preexisting themes and cover.
5. New business
 - 5.1. President's updates
 - 5.2. Budget-Samar went through the special meeting approvals
 - 5.2.1. Special meeting-Approved yearly budget. Shared the document
 - 5.2.2. School requests during special meeting approved \$6100, for the Christmas concert, \$364 French Duolingo, \$800 for the hockey school, and \$420 for the portable blue to speaker.

5.3. Fundraisers

5.3.1. Dielmans Fundraiser- Nov 8 Deadline

5.3.2. Healthy Hunger/Pizza Lunch-October raised \$579.01

5.3.3. Concession- November 15 went well. We used the inventory from whatever was left over from the glow dance. KG& Grade 1 pre-ordered.

5.3.4. Christmas-Raffle box 50/50 instead of the VIP seating raffle. Samar Explained that many parents were getting confused with the tickets for the raffle thinking it was tickets for the Christmas concert. This year we will be running a 50/50 raffle. Janet to set up rafflebox and AGLC license. Run Dec 1-12 (12 days of Christmas) T

5.3.5. Pizza (Blaze/ Pizza Royale)- November, 19 for all orders pick up included as long as they show the Flyer.

5.4. School Requests

5.4.1. JH Science- Ms. Arsenault presented a request for Tower garden lighting and Aqua filtration system. Requested \$700 for the program. Kali Greig approved, Julia Styler seconded. Motion passed

5.4.2. Writing program- Mr. Sheppard presented a proposal made by one of the teachers. There seems to be a divide in opinion and we requested more information and to ensure that more students benefit rather than a select few. Especially that the cost is over \$10,000 almost a third of our current casino amount and we still have chrome books to consider. According to rough calculation it's \$17 a book- it'll be about \$500 per class. With a \$17 per book, 500 classes that would meet with the budget for 20 classes, We require more information on how many students will benefit and if all teachers for that division are on board.

5.5. Events

5.5.1. Christmas- there was also an issue of the preapproved \$250 for the Kinder concert and due to going in a different direction this year there's a request to reallocate that amount to a Kinder Christmas activity. Motion was made for the reallocation of funds Courtney Zammit approved, Samantha Miedreich seconded. Motion passed

6. Financial Report-Presented by Renee Brass

6.1. Liability Insurance- unfortunately, a lot of insurance companies don't like to take on the risk of nonprofits and foundations, because it is a big liability. Burn & Wilcox was the best deal that we could find. Paid \$2698.92 with Burn & Wilcox. Recommend to adjust next year's budget to \$2700

7. Adjourn at 7:31pm

Attendees:

Samar Al-Hajjaj

Samantha Miedreich

Julia Styler

Courtney Bishop

Renee Brass

Kali Greig

Courtney Zammit

Admin/Staff Chad Sheppard, Principal

Julie Arsenault

Malti Verma, Vice Principal