

Strembitsky Foundation Minutes

May 8, 2024

President: Samar Al-Hajjaj Vice President: Laura Ebborn

Treasurer: Janet Mitchell Secretary: Jessica Skoreyko

1. Meeting called to order at 7:02 pm
 - 1.1 Quorum Established
2. Samar made a motion to approve the agenda. Sam approved and April seconded the motion. Motion passed.
3. Samar made a motion to approve the minutes of the last SPF meeting minutes held April 10, 2024. Sam approved and Renee seconded the motion. Motion passed.
4. Old Business
 - Concession – Jr. High Leadership has been leading this and is continuing to go well. One issue that occurred is that some items were left in the server, including cash. Following communication more rigor is being imposed, and a process is being followed (spreadsheet, controls, etc.). Supervision at first break and lunch time is required and we are looking for volunteers (teachers or parent volunteer).
Discussion – We may need to decrease the number of times concession is being done. Will the Leadership teacher want to continue this? Have the students on a rotation schedule. Every other week would make more sense.
This will be re-evaluated at month end if this will continue in June.
5. New Business
 - 5.1 President's update
 - 5.2 Fundraisers
 - 5.2.1 Healthy Hunger - next one is May 24th.
Reschedule Grade 9 pizza day to Thursday May 23rd as they will be on a field trip on the 24th (Jasper).
 - 5.2.2 Fruit Farm – Farm Fresh Applies for sale? Fruit and profit would be 40%, parents would have to pick them up and PF would organize. Add a disclaimer that apples will be distributed if not picked up. Action: organize for fall – conference night – October 23rd. Pick up in the small gym.
 - 5.3 School Requests
 - 5.3.1 Summary of Request:
New Requests
 - 5.3.1.1 Stair purchase for stage - to avoid high cost of renting: \$1200. Renee and Sam approved.
 - 5.3.1.2 Food Option – Mix Masters – requesting \$2200. Kitchen replacement items – requesting \$3000. Annual \$500 for the foods program to replace items throughout the year. \$5200 approved, annual budget will be put in September budget. Renee and Same approved.
 - 5.3.1.3 Starfall Website Annual Subscription for Div.1 – requesting \$355 for annual subscription. Started now and then renewed next May. Renee and Sam approved.
 - 5.3.1.4 Phys Ed – will provide \$8000 and the majority of wish list for phys ed. All approved.
 - 5.3.1.5 Gift cards for walking/biking to school - \$10 gift cards requesting \$120 to purchase. Draw tickets will be handed out (at the bike racks and for kids that walk to school) and a weekly winner will be announced. Sam and Renee approved.

Action: April to purchase gift cards.

5.4 Events

- 5.4.1 Sponsored Pizza Event – Joined event in order to cover the remainder of the cost. Google form was sent to all teachers (dairy or gluten only). \$2900 as whole pizzas, separating them would add to the cost \$3301. Can the teachers hand out pizzas to the students?

Action: Parent volunteers are required – call out for Div 1 parents to participate for their kid’s class. \$1800 towards pizza day requested, Kelly and Renee approved.

6. Financial Report

Janet provided an overview of the financial report. Highlights include:

\$550 Healthy Hunger per month.

Black Book program – board approved \$45 for shipping costs. Will arrive Monday afternoon.

Invoices for books and volleyball poles have been processed.

\$12000 for general account. Would like to bring this down to just over \$63000.

Samar – On June 12, Grade 1-9 mailer will be sent home with information on the Parent Foundation (info on the PF, meetings, funding, etc.). All Kindergartens will get treat bags which includes the mailer, we have approximately 90-100 Kinders. \$400 requested, Renee and Sam approved.

Next year – recruiting new board members.

7. Meeting adjourned at 7:55 pm.

Attendees

Samar Al-Hajjaj
April Kennett
Jessica Skoreyko

Samantha Miedreich
Janet Mitchell
Renee Brass
Kali Greig
Jo Bullock

Principal: Chad Sheppard
Asst. Principals: Brent Bigney and Malti Verma